



## **RIAS EDITORIAL POLICY AND RIAS STYLE**

### RIAS EDITORIAL POLICY

- *RIAS* is an electronic, print-on-demand, open-access, peer-reviewed journal, indexed in major international databases.
- *Review of International American Studies* is listed in the European Reference Index for the Humanities and Social Sciences (ERIH+) as well as in the Index Copernicus Journal Master List with the Index Copernicus Value (ICV) for 2021 of 120.54. As of 2018, the *Review of International American Studies* is also listed in the Elsevier Scopus database. In 2021, the *RIAS* has been granted 70 points in the parametric evaluation of the Polish Ministry of Science and Higher Education and, as of 2019, it is an “A” class category journal in the parametric evaluation of the Italian Ministry of Science.
- *RIAS* appears twice a year, in Spring/Summer and Fall/Winter. Copy deadlines for unsolicited submissions are, mid-November, and mid-February, respectively. While calls for papers are not always disseminated for upcoming issues, when made, such calls will be announced at least 18 months prior to the scheduled publication date for each issue.
- *RIAS* welcomes submissions from all disciplines and approaches and from all parts of the world, provided that they pertain to the study of “the Americas” in the broadest implications of that term.
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*Visual Stories:  
Latin America in Focus  
RIAS Vol. 15,  
Fall–Winter,  
Nº 2/2022*

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- Please, send your submissions via our OJS system at the website <http://www.rias-journal.org>. Please, log in as “Author” and follow the instructions provided by the system. Please note, that submissions with incomplete metadata will be automatically rejected.
- *RIAS* seeks articles (min 25 and max 35 thousand characters including spaces) of general interest to the international American Studies community, relevant to the theme of the CFPs announced on the *RIAS* website. Suggestions for special issues, position papers, or similar initiatives should also be addressed to the editor-in-chief.
- *RIAS* solicits two types of contributions: *commissioned texts* (such as Emory Elliott Prize Essays, Presidential Addresses or IASA World Congress Keynote Addresses, undergoing open peer reference) and *non-commissioned submissions* (undergoing double-blind peer reference). Each submission is reviewed by two independent referees.
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- Every submission should be accompanied by the Author’s name, ORCID number, institutional affiliation, abstract, and a brief biographical note as well as a bibliography of works cited.
- In principle, we accept contributions in all major languages of the Americas (i.e., English, French, Spanish, Portuguese, etc.). Accompanying abstracts should be in English (and, if appropriate, in the language of the article’s composition).
- *RIAS* will also publish short position papers (approximately 10 to 20 thousand characters including spaces) that address topical issues in the international arena of American Studies. Only four or more position papers, submitted together, will be considered. These papers will typically be derived

from conference panels, colloquia or other kinds of scholarly activity. They should be gathered and edited by one contributor, who will arrange for them to be peer-reviewed prior to submission. The submitting contributor will obtain and submit all author information, and will submit along with the papers a brief explanation or synopsis of the debate that is treated, for the purposes of orienting the reader with regard to the questions or problems to be discussed. For each paper submitted, the submitting contributor will also obtain and provide the Author's name, ORCID number, institutional affiliation, abstract, and a brief biographical note as well as a bibliography of works cited.

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Please observe the following editorial guidelines when submitting a text for publication in *RIAS*:

- Submit your document in the MS DOC or RTF format.
- Start with your name and your ORCID number, followed by your affiliation between brackets, and the full title on the next line.
- Pre-format your text in Times New Roman or Unicode font typeface, 12 point and 1.5 line spacing.
- For emphasis, use italics only. Do *not* underline words, do *not* use boldface.
- All text should be justified with last line aligned left, without any special kerning or any other special text formatting.
- For page setup, use borders of 2.5 cm or one inch at all sides, format A4.
- Minimum resolution for images is 300 dpi.
- Keep titles, subtitles and section headers as short as possible to conform to the technical requirements of the new *RIAS* template.
- Keep in mind that many readers will want to read your text from the screen. Write economically, and use indents, not blank lines between paragraphs.
- Those writing in English should use American spelling (but quotations should remain as they are in the original spelling).
- Those writing in languages other than English should observe the stylistic conventions (capitalization, alphabetical listing of personal names, etc.) linked to these languages.
- Quotations from other languages should be either in translation or appear both in the original and in translation.
- Please, follow the MLA 8 style for citations and the attachment bibliography of works cited. Cited publications are referred to in parenthetical references in the text (please, follow the MLA 8th Edition style manual).
- Use double quotations marks. Use single quotation marks for quotations within quotations.

- Longer quotations (exceeding three lines) should be indented and single-spaced.
- Use single quotation marks around words used in a special sense.
- Periods and commas that do not appear in the original text should be placed inside the quotation marks.
- As to abbreviations, do not use spaces after periods between letters (the D.C.), except for initials of personal names (T. S. Eliot).
- Use em dashes without spaces before and after.
- Footnotes should be numbered automatically 1, 2, 3, etc.
- List your references in alphabetical order of authors' names (type: Works Cited) at the end of your document and format them in accordance with the MLA style as described in the eighth edition of the *MLA Handbook* (<https://style.mla.org>).
- For detailed information concerning particular instances of documenting various types of sources in accordance with the MLA 8<sup>th</sup> Edition format

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